



Teacher – Job Description

Reporting to	Head of Faculty
Responsibility Level	Responsibility level related to experience
Location	Grace Academy, Wigston Road, Coventry, CV1 2RH
Job Purpose	<ul style="list-style-type: none"> • To deliver high quality teaching and excellent learning outcomes and create a climate where students achieve their potential. • Participate in the creation of Faculty schemes of work, lesson plans and related resources. • To contribute to the development of e-learning to support subject delivery and enhance the learning and teaching experiences of all students. • To ensure all students achieve their full potential and targets.
Main Duties	<ul style="list-style-type: none"> • To provide programmes of study suitable for all students in teaching groups and to maintain high standards of work, discipline and conduct in accordance with overall Academy policies. • To encourage students, through the effective use of a variety of resources, differentiated learning and the maintenance of a good learning environment. • To acquire the skills and develop an understanding of the subject, teaching pedagogy and the theories of learning. • To liaise with other teachers, attend meetings of staff and contribute to the general development of the subject. • To operate regular and effective assessment for learning and monitoring procedures, maintain an efficient record system and advise the Head of Faculty on student progress.
Specific Duties	<ul style="list-style-type: none"> • To produce differentiated lesson plans to support the delivery of stimulating and existing lessons that will motivate and enthuse students. • To use ICT effectively to support the delivery of lessons as appropriate. • To use a variety of teaching and learning strategies to ensure that all learning styles (visual, auditory, kinaesthetic are catered for). • To provide students with regular assessment opportunities, use assessment for learning and provide them with quality feedback. • To set students challenging but achievable targets. • To provide pastoral care, appropriate to the needs of each student and to maintain high standards in accordance with overall Academy policies. • To encourage students to develop positive attitudes to each other, members of staff, their families, the Academy and their environment. • To liaise with other teachers, attend meetings of staff and contribute towards the provision of effective pastoral care. • To monitor the academic and social development of students and maintain an efficient record system. • To carry out a share of supervisory duties in accordance with the published schedules. • To participate in appropriate meetings with colleagues and parents. • To participate in Performance Management arrangements. • To show care and concern for all students, members of staff and the Academy environment. • To contribute to the wider aspects of Academy life, including liaison with parents and external agencies and to provide support for Academy policy within the community. • To contribute to the effectiveness of the Academy's organisation. • To review annually the preceding year's work and agree targets, aims and objectives. • Maintain awareness and knowledge of contemporary trends, developments, theory and

	<p>methods in the transformation of teaching and provide suitable leadership and interpretation to Governors, Leaders, Managers and staff within the Academy.</p> <ul style="list-style-type: none">• To carry out any other reasonable duties as directed by the Governors or Principal.
Qualifications and Key Skills	Qualified Teacher Status.

Teacher – Person Spec

	Essential	Assess Criteria By: A/I/E/R*	Desirable	Assess Criteria By: A/I/E/R *
Knowledge and Experience	<ul style="list-style-type: none"> • Qualified Teacher Status, or working towards QTS • Degree or equivalent • Experience of teaching at Key Stage 3, 4 and 5 • Can demonstrate an understanding of providing effectively for the individual needs of all students through the use of appropriate learning strategies and classroom management • Has knowledge and understanding of curriculum syllabus requirements at the appropriate key stages • Has knowledge and understanding of the monitoring, assessment, recording and reporting of pupils' progress • Understands the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection • Understands the importance of positive links and relationships within school and with all its stakeholders • Can demonstrate awareness of latest developments in effective teaching and learning styles. 	<p>A</p> <p>A</p> <p>A</p> <p>I/E</p> <p>A/I/E</p> <p>A/I/R</p> <p>A/E/I</p> <p>A/I/R</p> <p>A/E</p>	Can demonstrate ongoing success in student outcomes	A/R
Skills and Attributes	<ul style="list-style-type: none"> • Is able and willing to promote the Academy's aims and Christian ethos positively, and use effective strategies to monitor motivation and morale of students and staff • Can show a record of good teaching and learning practice and outcomes • Can develop good personal relationships within and across teams • Is able to establish and develop positive and productive relationships with parents, governors and the community • Has the ability to communicate effectively to a variety of audiences • Understands the importance of, and is able to create a happy, challenging and effective learning environment • Is approachable, committed, empathetic, enthusiastic, organised, patient and resourceful. 	<p>A/I</p> <p>A</p> <p>A/E/R</p> <p>A/R</p> <p>A/I/E/R</p> <p>A/E</p> <p>I/E</p>	<ul style="list-style-type: none"> • Can show a record of outstanding teaching and learning • Can demonstrate student progress significantly above average 	<p>A/R</p> <p>A/R</p>

* A = Application
I = Interview
E = Exercise
R = Reference